

**Government of West Bengal**  
**Education Directorate**  
**Bikash Bhawan, Salt Lake, Kolkata - 700 091**

**Memo No: ED- 1964 / 2017**

**Dated: Kolkata, the 22<sup>nd</sup> September, 2017.**

**From:** The Director of Public Instruction,  
West Bengal.

**To:** The Principal/Teacher-in-Charge/Officer-In-Charge of Govt., Govt. aided and erstwhile  
Sponsored Colleges of West Bengal.

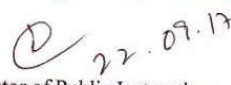
**Sub: Appointment of Public Information Officer and Appellate Authority in different  
Government and Government aided colleges of West Bengal.**

**Ref: G.O. No. 209 (3) -HE (Estt.) Dated 12.02.2010**

With reference to the subject mentioned above , all Principals/Teachers-in-Charge/Officer-in-Charge of Govt., Govt. aided and erstwhile Sponsored colleges of West Bengal are directed to appoint '**State Public Information Officer**' and '**Appellate Authority**' and send the names , designations and phone number of those officers so designated to the Education Directorate , West Bengal as per the following **FORMAT** within 12.10.2017 positively.  
Please see the attached letter for the modalities involved.

Name of the College	Address	SPIO details			Appellate Authority details		
		Name & Designation	Contact No.	e-mail id	Name & Designation	Contact No.	e-mail id

Enclosure: As stated:

  
Director of Public Instruction  
West Bengal

**Memo No: ED-1964 /1(3) / 2017**

**Dated: Kolkata, the 22<sup>nd</sup> September, 2017.**

Copy forwarded for information to:

1. The Joint Secretary Government College and Appointment Branch, Department of Higher Education, Science & Technology and Biotechnology, Government of West Bengal, Salt Lake, Kol-91.
2. Senior P.A to the Secretary, Department of Higher Education, Science & Technology and Biotechnology, Government of West Bengal, Salt Lake, Kol-91.
24. Guard File.

Director of Public Instruction  
West Bengal